



Spa Party Contract

Contact Information:

Host/Hostess: _____ Today's Date: _____
Street: _____ City, State _____ Zip Code _____
Phone: Daytime _____ Evening _____ Cell _____
Email address: _____

Event Information:

Number of Guests: _____ Requested date & time of arrival: _____

This contract is a binding agreement for service between the host/hostess and Oasis Body Therapies.

- Oasis Body Therapies must receive all names of guests and treatment choices listed on page 2 of this contract, no later than 10 days prior to reservation.
- The above information is imperative in determining your event's needs.
- Guests should arrive 30 minutes prior to the start of treatments to fill out intake forms and relax.
- Treatments will begin promptly at time indicated above with treatments being done in rotation between guests in the party.
- Because our time is reserved specifically for your party, guests arriving late will not be guaranteed full treatment time and hostess will still be responsible for treatments reserved.
- The undersigned acknowledges that they are ultimately responsible for all treatments reserved in accordance to our cancellation policy.
- Any changes to the number of guests attending and/or the date or time of reservation must be done 4 days prior to date of reservation as indicated above to avoid being charged the full amount of reservation.
- The host/hostess will be responsible for and charged the full amount of treatments reserved for any guests not in attendance the day of the reservation. Should any member of the party that we have on the contract not make their appointment, the below signer is still liable for the cost of the contracted services.

Cancellations

Spa parties larger than 4 people have a 7 day cancellation/reschedule policy. One-half of the treatment price will be charged for cancellations and/or changes made within the cancellation window of the appointment time. No-Shows are charged in full.

Payment

The total amount of all services is due before the start of the sessions on the date of the appointment. Any changes on the day of the event will be paid at the finish of service (added guests, etc...) We cannot promise to service extra appointments without prior notice, but we will try.

Please list the names of members in the party, (or guest) that you wish to schedule that day. Also indicate their role in the party (Guest of Honor, Hostess, or guest) with their service preference and the time they need to be completed by if a specific order is a concern.

Name/Role in party	Service/Package Requested	Phone Number
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____
4) _____	_____	_____
5) _____	_____	_____
6) _____	_____	_____
7) _____	_____	_____
8) _____	_____	_____
9) _____	_____	_____
10) _____	_____	_____

Credit Card Information: Circle one: MasterCard Visa American Express Discover

Card Number: _____ Exp. Date: _____ Card Code: _____

Name as it appears on Card: _____

Client Signature: _____ Date: _____

By signing this document, the client does agree to the terms and conditions of all pages of this contract.

Date of services will be reserved upon receiving the completed, signed and dated contract.

Name: _____ Date: _____
(Please Print)

Signature of client (Host/Hostess) _____

For Official Use only

\$ Amount Due on Day of Event

Signature of Spa Coordinator accepting request

Please return this contract to:

Oasis Body Therapies

Email: OasisBodyTherapies@massagetherapy.com

Phone (724)301-5119